

Foulden, Mordington and Lamberton Community Council(FMLCC)
APPROVED AT FMLCC MEETING 10TH MAY 2021

01/03/2021

700pm

Remote Zoom meeting

Meeting called by:	Treasurer	Type of meeting:	Community Council Meeting
Facilitator:	Chair	Notetakers:	Secretary
Timekeeper:	Treasurer		
Attendees:	Harry Frew (Chair), Thomas Trotter(Vice Chair) Andy Manley (Treasurer), Anton Whittingham(Secretary), Julia Trotter(JT), Nicola Whittingham (NW), Ian Price (IP), Helen Dempster(HD), Elaine Oswald(EO)		
Apologies	William Calder(WC), Audrey Sanderson (AS)		

Minutes

Agenda item:	1.Minutes of last meeting (11/01/21) and matters arising	Presenter:	Secretary
<p>Time: 7.00pm Welcome and apologies for absence confirmation of AS and WC. Meeting start postponed due to NW having Zoom connectivity issues.</p> <p>7.09pm – MEETING STARTED Corrections to minutes from last meeting identified and action points reviewed. Completed and postponed actions will be removed from future minutes</p> <p>Treasurer indicated that the Playing Field Committee had agreed to easy funding raising initiative. Just waiting on approval for Amazon to join as one of the key retailers.</p> <p>Treasurer indicated that a local resident had given feedback on the south west corner being the best place for a community garden on the King George VI playing field - near the pavilion and the tennis courts has a tendency to flood in heavy rain.</p> <p>It was also agreed to plan a small gift for any music volunteers for the 2021 Carol Service in advance.</p> <p>Minutes were agreed subject to typing error corrections</p>			

Agenda item:	2. Planning Matters 2a) Willowdean Development 2b) Coachman’s Cottage	Presenter:	Chair
<p>Willowdean No further updates – decision continues to be delayed.</p> <p>Coachman’s Cottage Foulden Confirmation planning application submitted to SBC for alteration to existing house.</p>			

Agenda item:	3 Secretary's report 3a) Update re Website & social media 3b) Police Report update 3c) GDPR guidance 3d) Inclusivity surveys	Presenter:	Secretary
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Update re Website & Social media

Secretary explained the graphs and charts presented – it indicated that

- Facebook FMLCC page is being used more in a steady increase since the community council reformed
- One post had of 11,000 views and nearly 100 shares – this was to report the flood in Foulden in Feb 2021
- Website use for the last three months to the end of February saw 809 visits from 291 unique individuals. This was 50% up on the previous 3 months, but that February 2021 traffic was notably lower than January 2021.
- Twitter has also seen a large increase in ‘impressions’ since October 2020, the average per month being 1620 for the last 5 months, compared with 317 per month in the 6 months before that.
- 13 on line enquires since the end of October, of which 7 used the website contact form and the remainder used enquiries.fmlcc@outlook.com

Feedback from CC members indicated that they would like this report updated and emailed out quarterly, and the item tabled on the agenda 6 monthly .

Police Report

Latest police report will be placed on website when it arrives.

GDPR guidance for FMLCC

The **Secretary** circulated guidance from SBC regarding FMLCC GDPR obligations with a background paper from the **Secretary** proposing a way forward. The Vice Chair proposed any statement should *say we retain data for only as long as necessary*. It was agreed for the **Secretary** to proceed as proposed and draft a statement for prior discussion before being placed on the website.

Inclusivity surveys from SBC

Proposal to place this on the website was agreed, albeit the survey presented by the **Secretary** from SBC was felt too many pages (over 20) and there was insufficient time (only 1 week before deadline) for it to be completed. It was agreed to support future surveys using social media to highlight it, and a link to a web page where it could reside until a time it that the survey completion deadline had passed. **EO** highlighted this as important for the Community Council to support this process in future. Community Council members stated that that the format needs to be improved as the document is too large.

Agenda item:	4 Treasurer's report 5. Grants and Applications	Presenter:	Treasurer
<p>Accounts The Treasurer confirmed the accounts. It was now confirmed that the 2019/20 grant had been paid in full, and FMLCC was now waiting on confirmation of payment of the 2020/21 grant. JT hoped that SBC work on grants will soon be resolved so the Treasurer will take the role on fully.</p> <p>IP raised that bus shelter in Lamberton needs repainting as part of any small remedial works the FMLCC could support when COVID 19 regulations allow.</p> <p>Community Garden Mentioned in matters arising earlier</p> <p>Grants Awaiting decision from Weir Trust on further Playing Field grant application.</p>			

Agenda item:	6. Village Hall Update	Presenter:	Chair
<p>No further updates except that it was noted that Foulde Village Hall had got itself advertised in the local press. It was proposed that the Community Council should link itself more to the work of the village hall going forward, and that Press items should be Community orientated, and not just Village Hall.</p> <p>Foulde Village Hall's boiler is still currently non-operational.</p>			

Agenda item:	7. Roads and Footpaths	Presenter:	Chair
<p>The Chair will speak to SBC officers directly about the state of the road between Mordington and Lamberton. JT says that council officers need to come and inspect the road so as to appreciate the very poor condition the road is in, despite recent attempted repairs.</p> <p>The Secretary indicated that a resident had fed back on the face-book page that SBC should pay farmers to clear snow. The Chair indicated that he had observed the level of snow was not hugely significant. The Chair also indicated that local farmers do proactively clear the roads of snow for free when it builds up to any degree. The Secretary agreed, citing an example that this had been evidence recently on the road towards Foulde Hill. It was agreed the Secretary would respond to the resident with this information.</p> <p>The Vice Chair indicated he has spoken directly to a local farmer about the manner in which some of his farm traffic is impacting on the road, for example damages to verges. The conversation was constructive. Consideration was given to using alternative routes, including via the A1 and Lamberton, to alleviate the pressure on the Mordington road, but there were some physical and practical difficulties associated with that. The Vice Chair will continue communications. Consideration could be given of gravelling where possible,, and HD proposed a future discussion could involve requesting improving of passing places and repair of damages to verges. The Chair and Vice Chair agreed this was a potential way forward but the Chair indicated that the immediate priority is for SBC to repair the main road first.</p> <p>IP stated the condition of the road outside the entrance outside number 9 Lamberton is very poor</p>			

Cycle map proposal

The **Treasurer** proposed publicising a potential cycle route on the website. It was proposed to set up a working group to study the proposal in more detail and clarify potential issues such as the nature of access, and rights of way. The **Vice Chair** proposed identifying appropriate car parking locations that were close to the route. **HD** indicated that the Lamberton to Mordington route is popular with cyclists, however potholes are an issue. **HD** gave an example of a rider who was injured by the road and had to be taken to hospital, and whose bike was written off as a result of hitting a pothole. It was proposed that a suitable disclaimer should be placed upon any published route.

Agenda item:	8. King George the VI playing Fields	Presenter:	Chair
Item already covered under Section 5			

Agenda item:	9. Any Other Business	Presenter:	Chair
<p>The Treasurer indicated that plans to purchase the new mower for grass cutting have been delayed due to it now being out of stock. The Chair indicated he would further push the supplier.</p> <p>Request from the Chair to have the King George VI playing field information displayed more prominently on the website – Secretary to action</p> <p>Concerns were raised about some areas having unacceptably poor broadband performance issues.</p> <p>The Vice Chair asked whether there were any resilience updates. The Treasurer indicated that emergency planning has currently stopped – only had 2 members of the community recently requested lifts.</p> <p>The Chair suggested that the July meeting would be the next Annual General Meeting (AGM). This was agreed. SBC would need to be informed and an invite for a County Councillor made to attend the meeting as the chair. The Secretary would contact SBC to confirm arrangements for a future AGM.</p>			

Agenda item:	10. Date of next meeting	Presenter:	Chair
<p>Next meeting confirmed as Monday 10th May at 700pm on Zoom.</p> <p>Meeting closed at 8.38pm</p>			

Outstanding actions

Please note the status column: rated green have been dealt with or completed. Yellow outstanding and Red significantly outstanding and no colour has been deemed low priority

Action Items from meeting 06/07/2020	Person responsible	Status
✓ 1)To feedback on draft Communications Strategy	Vice Chair	To be reviewed on Sept 2021 meeting

Action Items from meeting 14/09/20	Person responsible	Status
✓ 1)To apply for annual enhancement grants from SBC	Treasurer	Application for this and next year's grants made by JT, awaiting reply from SBC. Email 02/11/20 sent by Treasurer to follow up. Confirmation that 19/20 grant has been paid and that awaiting payment of 20/21 grant. THIS HAS NOW BEEN PAID - COMPLETED

Action Items from meeting 02/11/20	Person responsible	Status
<ul style="list-style-type: none"> ✓ Make copy about FMLCC to go in community section of Berwickshire News. ✓ To liaise with Village Hall re inclusion of the above. 	<p>Secretary</p> <p>Treasurer</p>	Tim Morris at Foulden Village hall will support us with this providing a timetable is agreed - COMPLETED

Action Items from meeting 11/01/21	Person responsible	Status
✓ Seek ideas for easy funding raising	Treasurer	Currently being trialled - COMPLETED

Action Items from meeting 01/03/21	Person responsible	Status
✓ Plan small gift for volunteers for future Xmas event	Treasurer	To be reviewed when Xmas 2021 arrangements decided – no longer priority. Agreed to review arrangements for Xmas 2-2021- Completed
✓ Emailing out next data update on digital channels at end of June, and prepare future report for November community council meeting	Secretary	Completed
✓ Present draft GDPR code of conduct for FMLCC at next meeting	Secretary	On agenda - COMPLETED
✓ Working group to identify requirements for publishing proposed cycle route on website	Treasurer	Not to be taken forward – no longer priority
✓ Proposed repainting of Lamberton bus shelter	Treasurer	This is part of the small projects list including 3 bus shelters in Foul登. awaiting confirmation of repairs by SBC Consideration will be given to the Community Council taking this forward should there be a delay in a decision from SBC
✓ Resolve issue with out of stock mower for grass cutting in Foul登	Chair	COMPLETED
✓ Playing field information to be more prominently displayed on website	Secretary	COMPLETED – Secretary has asked for existing copy to be reviewed
✓ Confirm arrangements for future AGM with SBC	Secretary	To be completed
✓ Contact resident and give feedback on snow clearing query	Secretary	Completed – message sent to resident via facebook