

**Foulden, Mordington and Lamberton Community Council(FMLCC)**

02/11/2020

730pm

**Minutes agreed at meeting 11<sup>th</sup> Jan 2021**

Remote Zoom meeting

<b>Meeting called by:</b>	<b>Treasurer</b>	<b>Type of meeting:</b>	Community Council Meeting
<b>Facilitator:</b>	<b>Chair</b>	<b>Notetakers:</b>	<b>Secretary &amp; NW</b>
<b>Timekeeper:</b>	<b>Treasurer</b>		
<b>Attendees:</b>	Harry Frew ( <b>Chair</b> ), Thomas Trotter( <b>Vice Chair</b> ) Andy Manley ( <b>Treasurer</b> ), Anton Whittingham( <b>Secretary</b> ), Julia Trotter( <b>JT</b> ), Nicola Whittingham ( <b>NW</b> ), Ian Price ( <b>IP</b> ), William Calder ( <b>WC</b> ), Elaine Oswald( <b>EO</b> ) Audrey Sanderson( <b>AS</b> ),  <b>Co-opted:</b> Andrew Dempster( <b>AD</b> )		
<b>Apologies</b>	Helen Dempster( <b>HD</b> ), William Calder( <b>WC</b> )		

***Minutes***

<b>Agenda item:</b>	<b>1.Minutes of last meeting (14/09/20) and matters arising</b>	<b>Presenter:</b>	<b>Secretary</b>
<b>Time:</b> <b><u>7.30pm</u></b>	Welcome and apologies for absence confirmation of <b>HD</b> and <b>WC</b> . It was also proposed and agreed that the next meeting on 11 <sup>th</sup> January would be on Zoom and start at the new time of <b>7.00pm</b> .		
<b><u>7.34pm</u></b>	The <b>Secretary</b> went through outstanding action points from the meeting 14/09/20 and updated outstanding actions. Particular point raised as follows:		
	Action Point 1 14.09.20 - <b>Chair</b> confirmed that the reporter had made an unannounced visit to the Willow-dean site as part of the appeal process.		
	Action Point 2 14.09.20 - <b>AD</b> indicated that Eat Sleep Ride planning proposal at Lamberton would be decided by the SBC Planning Committee and Building Committee - provisional date of 7 <sup>th</sup> December 2020.		
	Action Point 3: 14.09.20 - <b>AD</b> stated SBC and FMLCC on site meeting was not possible due to COVID-19 restrictions.		
	Action Point 5: 14.09.20 – <b>Secretary</b> thanked <b>HD</b> generous supply of photographs of Mordington		
	Action Point 10: 14.09.20 - Application for this and next year's grants made by <b>JT</b> , awaiting reply from SBC. Email 02/11/20 sent by <b>Treasurer</b> to follow up		
	Action Point 11: 14.09.20 - <b>Treasurer</b> indicated that he was unable to renegotiate contract. Plan initial to deenergize the meter for £29 unable to proceed as electricity company short staffed due to COVID. In December 2020 set to move to new electricity supplier. Current supplier offering £100 rebate on electricity bill.		
	Action Point 12: 14.09.20 – Strimming of park benches postponed until spring 2021.		
	Action Point 16: 14.09.20 - Meeting held with <b>Chair</b> , <b>Treasurer</b> and <b>John Burgess</b> , bushes trimmed, discussions underway about what may be possible taken place. Further discussions with chair of the Village Hall but decision to put this action on hold going forward.		
	Action Point 18: 14.09.20 – Ground observed by <b>Chair</b> and seems to have settled – no further action required		
	Action Point 19: 14.09.20 - Poster or notices for Mordington to put up in Old Smithy – include in publicity as routine		

Action Point 4: 06.07.20 - The **Treasurer's** 'you said we did' – how to capture this information on an ongoing basis was discussed. It was agreed that the last page to be shared with heading 'you said' and 'ongoing progress', with an emphasis of this is FMLCC's progress towards the Community Council's proposed 3 year plan. **EO** explained that if this progress update was to be publicized in places such as the website, some additional context would be required to help clarify the meaning and purpose of the report. This was agreed.

The Vice Chair identified a correction required on the draft minutes for 14/09/2020 Julia Trotter needs to be corrected to **JT** rather than **JD**

<b>Agenda item:</b>	<b>2. Planning Matters</b> <b>2a) Willowdean Development</b> <b>2b) Eat Sleep Ride</b> <b>2c) Foulden Newton Retrospective Planning Application</b>	<b>Presenter:</b>	<b>Chair</b> <b>AD</b> <b>AD</b> <b>Chair</b>
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**800pm**

**AD** reported that there are currently 2 ongoing live planning applications, Willowdean and Eat, Sleep Ride at Lamberton.

**Willowdean** is currently going the DPEA appeal process. Last update/correspondence on the site was 13<sup>th</sup> October.

The formal written representation to the DPEA from the **Chair, on behalf of the community**, was noted. The response received from the appellant refuted that a hand delivery was made to the Willowdean housekeeper. It was confirmed that the **Treasurer** did however deliver and hand the Questionnaire to a woman who was cleaning at the time, presumably therefore Mrs. Tait, as Mr. Tait advised they do not employ a Housekeeper. A delivery was indeed therefore made to the Tait's. When the Treasurer went to collect the Questionnaire, a man wearing a green boiler suit came out of the shed. The Treasurer recognized this man to be Mr Tait. It was decided that no further response from FMLCC. was warranted to argue against Mr. Tait's denial.

Target date on Willowdean appeal decision is 31<sup>st</sup> December 2020.

**Eat Sleep Ride** - last correspondence on the SBC planning port was an objection dated 2<sup>nd</sup> October. SBC contacted the applicant for more information, requesting a deadline on the response of 6 November 2020. It has been reported that most, but not all the requested information has been provided, including important information that will need to be considered at the Planning and Building Committee stage. SBC has asked for clarification about the extent of potential residence/camping on site and the nature of the planned equestrian activities. No information has currently been forthcoming from the applicant. The engineering required to appropriately remodel the front entrance is a major issue.

The applicant has asked for a meeting with FMLCC. However it was judged there was no point in meeting at this stage so this was not taken forward. SBC currently undecided on the merits of the application – it has no concerns about road safety. Should SBC officers decide to approve, it will nevertheless be presented to the Planning and Building committee for final approval.

**Foulden Newton Retrospective Planning Application** - **The Chair** indicated that a high wooden fence has been erected around a property in Foulden Newton. Planning permission was not sought and the property has been required to submit a retrospective planning application by SBC.

**AD** thanked for his contribution and left the meeting at this point

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<b>Agenda item:</b>	<b>3 Secretary’s report</b> <b>3a) Update re Website &amp; social media</b> <b>3b) Police Report update</b> <b>3c) Noticeboards</b> <b>3d) Equality Statement Approval</b>	<b>Presenter:</b>	<b>Secretary</b>
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**8.10pm**

**Update re Website & Social media**

**The Secretary** demonstrated the new Instagram account <https://www.instagram.com/CommunityCouncilFMLCC/> and asked for advice from any FMLCC members who are familiar with Instagram.

**The Secretary** plans to refresh pictures on all digital channels by season. A request was made for images of the area and ideas of stories that could be posted. Pictures of the Lamberton environment particularly welcome. Good pictures of the Tithe Barn and the Church would be appreciated.

**The Secretary** discussed a prior circulated a paper summarizing digital communications coming in via Facebook, the website and email. Most enquiries come in via email, 3 came from Facebook Messenger. Most viewed posts on our channels were posts on Willowdean and the Spaces for People project. Least viewed were information items e.g. announcements from SBC. **The Secretary** proposed not posting items which attracted less but **The Vice Chair** pointed out to keep posting this information and not to stick to just the most popular. **The Vice Chair** explained about the concept of tagging to gain traction on Instagram. **The Secretary** will liaise with the **Vice Chair** going forward.

**Police Report Update**

The report arrived this afternoon from Borders Police They will send report regularly going forward. A provisional scan of the report indicates that the information enclosed is for the whole of East Berwickshire. Most of the police activity reported concerns matters in and around Eyemouth. All FMLCC members have access to a copy and it will be placed on the FMLCC website.

**The Treasurer** suggested that the Crime-stoppers phone number should be displayed on our digital channels (page 7 of the report). **The Chair** said it was good that there was now a regular contact between FMLCC and the police

**Noticeboards**

This was discussed. It was agreed that the meeting minutes are too long to go on the noticeboard, and date and information should be posted to say where to obtain the information on the internet. A statement should be made when the next meeting is and when questions and comments should be submitted to FMLCC for consideration for the next FMLCC meeting. **The Secretary** will put this on the noticeboard at Foulden and Lamberton.

**Equality Statement Approval**

FMLCC has a requirement to publish its equalities statement, signed by a community councillor, on the digital channels. FMLCC agreed for the **Secretary** to action this.

<b>Agenda item:</b>	<b>4 Treasurer's report</b>	<b>Presenter:</b>	<b>Treasurer</b>
<p><b>8.27pm</b></p> <p><b>JT</b> has applied for next year's FMLCC grant funding from SBC.</p> <p><b>The Treasurer</b> confirmed that the Fallago grant for the creation of a pedestrian path connected Foulden Village with the Burnbank crossroads has been successful. The award is a match funded grant. FMLCC will put up £1,200 from the existing budget towards the construction of the path. In turn, Fallago will provide additional funding of £3,191 to fund completion of the project. As part of this funding the Treasurer will be ordering a self-propelled trimmer. The path will start 20 meters south of the Burnbank crossroads and will connect to the gate south of the Foulden memorial.</p> <p>The <b>Vice Chair</b> raised the issue of the underspend on the COVID-19 support grant. The <b>Treasurer</b> proposed this funding will be earmarked to support the community resilience group not just in Foulden, but help support the other parishes. This may be needed to be used because of the re-emerging COVID 19 situation. The <b>Chair</b> asked if there is a need to plan to manage the disbursement of these funds. The <b>Treasurer</b> explained that there is a draft community plan that identifies the resilience risks in the community, and the mitigation measures which can be used to help guide the disbursement of funds.</p> <p>The fund course be used to support the Foulden Neighbourly Watch – all but two of the current volunteers for this scheme have indicated they can help again. The <b>Treasurer</b> is the nominated coordinator for this group, <b>EO, JT</b> and <b>IP</b> are the local area assistants.</p>			

<b>Agenda item:</b>	<b>5. Grants and Applications</b>	<b>Presenter:</b>	<b>Treasurer</b>
<p><b>8.35pm</b></p> <p>Bid submitted for £65,000 to refurbish the tennis courts submitted in October. A decision will not be made for at least 10 weeks after the submission deadline. FMLCC has received confirmation that the bid is in progress.</p> <p>The <b>Treasurer</b> and <b>NW</b> are working another fitness project funded by the Weir organisations. The deadline for this in early 2001. The project is currently in the researched and the submission is to be provided to the funders by early Feb 2021. Projected bid would be between £20,000 and £30,000.</p>			

<b>Agenda item:</b>	<b>6. Village Hall Update</b>	<b>Presenter:</b>	<b>Chair</b>
<p><b>837pm</b></p> <p>Foulden: The <b>Treasurer</b> explained that activity at the village hall is low. Yoga has restarted on Wednesdays. There is an application for a children's fitness class but this is awaiting a risk assessment.</p> <p>The boiler has broken down and needs a new gasket – is awaiting repairs.</p>			

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<b>Agenda item:</b>	<b>7. Roads and Footpaths</b> <b>7a) Potholes and lighting</b> <b>7b) New speed limits in Foulden</b> <b>7c) Footpaths</b>	<b>Presenter:</b>	<b>Chair</b>
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**8.40pm**

**Potholes and lighting**

Mordington road – potholes patched but slab repair not yet happened. Lighting outside car park & village hall – the electrician to see how it can be improved. Demonstrate to hall users how to use both interior and exterior lights.

**New Speed Limits in Foulden**

Speed changes noted were noted by FMLCC. Roads in Foulden reduced to 20mph, and one section of 40mph in the eastern part of the village along the A6105 has been reduced to 30mph. . To be in place for 18 months then reviewed – some may be left some to revert back to their original speed limit. **NW** said roads in Foulden much safer after new speed limits introduced

**Footpaths**

**John Burgess** to maintain footpaths and FMLCC will order a strimmer. FMLCC will receive £450 funding for the work. **The Treasurer** has secured the funding. Formal application for the work must be completed by Feb 2021

<b>Agenda item:</b>	<b>8. King George the VI playing Fields</b>	<b>Presenter:</b>	<b>Chair</b>
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**850pm**

Item already covered under Section 5

<b>Agenda item:</b>	<b>9. Any Other Business</b>	<b>Presenter:</b>	<b>Chair</b>
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**851pm**

The **Treasurer** raised a firm called Abundant Community Garden who could possibly do work in all three parishes. Approximately 6 residents would work with this organization to support the planting and growth of vegetables.

A possible location for this work would be the playing field by the saw mill. The **Treasurer** will investigate this initiative further.

The **Secretary** highlighted communication from SBC regarding community councils holding meetings remotely and support that is available from the council to support the transition of a community council to meeting on Zoom. SBC has also reduced the number of people required to make a community council meeting quorate by 1 person. They have also requested that community councils should make every effort to arrange on-line forums for residents to with the community councillors face to face. The **Chair** suggested that a week before each community council meeting we should put out a high profile invite for agenda items to be discussed in the community council.

The **Secretary** also confirmed that the public phone boxes in Lamberton and Foulden have power to the phones in the boxes but no power to the lighting systems

**JT** raised the issue of the Berwickshire News community page – however FMLCC have never used this resource. Proposal by the **Vice Chair** for the **Secretary** to draft a short notice and then circulate before sending in to the press.

The **Chair** indicated that arrangements for a wreath laying for Remembrance Sunday would be to follow.

Agenda item:	10. Date of next meeting	Presenter:	Chair
<p><b>912pm</b> The <b>Chair</b> confirmed next meeting for <b>Monday 11<sup>th</sup> January 700pm on Zoom. This was agreed</b> <b>Meeting closed at 9.04pm</b></p>			

Please note the status column: rated green have been dealt with or completed. Yellow outstanding and Red significantly outstanding and no colour has been deemed low priority

<b>Action Items from meeting 06/07/2020</b>	<b>Person responsible</b>	<b>Status</b>
✓ 1) Investigate the possible considerations and advice for putting on events	<b>Councillor Hamilton</b>	<b>Postponed</b>
✓ 2) Arrange summer trails across all 3 communities for summer 2021	<b>FMLCC</b>	To be completed
✓ 3) To feedback on draft Communications Strategy	<b>Vice Chair</b>	Ongoing review
✓ 4) To keep under review access to survey-monkey	<b>Secretary</b>	Under review

Action Items from meeting 14/09/20	Person responsible	Status
✓ 1) To apply for annual and enhancement grants from SBC	<b>Treasurer</b>	Application for this and next year's grants made by JT, awaiting reply from SBC. Email 02/11/20 sent by Treasurer to follow up
✓ 2) Recruiting volunteers to trim grass around benches, clear overgrowth and paint benches in the King George VI memorial field	<b>Treasurer</b>	Postponed until spring 2021
✓ 3) To submit application to Weir fund for new outdoor exercise equipment by 2 Feb 2021	<b>Treasurer, NW</b>	To be completed, in progress
✓ 4) Investigate improving external lighting arrangements at Foulden Village Hall	<b>Treasurer</b>	Meeting held with <b>Chair, Treasurer</b> and John Burgess, bushes trimmed, discussions underway about what may be possible taken place. Further discussions with chair of the Village Hall but no longer priority
✓ 5) Attending next meeting of Berwickshire Area Partnership with local resident to feed-back on quality of bus services serving Foulden	<b>Treasurer</b>	<b>Treasurer</b> attended on line meeting scheduled in December 2020. Judged meeting not entirely relevant to Community Council business. Focus of meeting was not on transport issues but on funding bids



Action Items from meeting 02/11/20	Person responsible	Status
✓ Agreeing new start time of 7.00pm for subsequent community council meetings	ALL	Agreed
✓ Request for outdoor pictures of Lamberton, Tithe Barn and Church	ALL	To be completed
✓ Secretary and Vice Chair to discuss how to tag	Secretary	Vice Chair has explained how to tag posts on Instagram, Secretary has started to implement this going forward - Completed
✓ Investigating the possible use of Abundant Garden	Treasurer	Papers prepared - on Agenda
✓ Place equality statement on website	Secretary	Completed
✓ Complete application to obtain grass cutting funding	Treasurer	Completed
✓ Request for agenda items for consideration from community to go out on digital channels 1 week before CC meeting	Secretary	Completed
✓ Draw copy about FMLCC to go in community section of Berwickshire News	Secretary	Secretary contacted Berwickshire News in December, awaiting reply
✓ Community wreath laying ceremony – information to follow	Chair	Completed